

AGENDA

Meeting: South West Wiltshire Area Board
Place: Nadder Centre, Weaveland Road, Tisbury, SP3 6HJ
Date: Wednesday 26 July 2017
Time: 6.30 pm

Including the Parishes of Alvediston, Ansty, Barford St. Martin, Berwick St John, Berwick St Leonard, Bishopstone, Bowerchalke, Broad Chalke, Burcombe Without, Chicklade, Chilmark, Compton Chamberlayne, Dinton, Donhead St Andrew, Donhead St Mary, East Knoyle, Ebbesbourne Wake, Fonthill Bishop, Fonthill Gifford, Fovant, Hindon, Kilmington, Mere, Netherhampton, Quidhampton, Sedgehill and Semley, South Newton, Stourton with Gasper, Stratford Toney, Sutton Mandeville, Swallowcliffe, Teffont, Tisbury, Tollard Royal, West Knoyle, West Tisbury, Wilton and Zeals.

The Area Board welcomes and invites contributions from members of the public. The chairman will try to ensure that everyone who wishes to speak will have the opportunity to do so.

If you have any requirements that would make your attendance at the meeting easier, please contact your Democratic Services Officer.

Refreshments and networking opportunity from 6:30pm .

Please direct any enquiries on this Agenda to Lisa Moore (Democratic Services Officer), direct line 01722 434560 or email lisa.moore@wiltshire.gov.uk

All the papers connected with this meeting are available on the Council's website at www.wiltshire.gov.uk

Press enquiries to Communications on direct lines (01225) 713114 / 713115.

Wiltshire Councillors

Cllr Jose Green, Fovant and Chalke Valley (Chairman)
Cllr Pauline Church, Wilton and Lower Wylde Valley (Vice Chairman)
Cllr George Jeans, Mere
Cllr Tony Deane, Tisbury
Cllr Bridget Wayman, Nadder and East Knoyle

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Public Participation

Please see the agenda list on following pages for details of deadlines for submission of questions and statements for this meeting.

For extended details on meeting procedure, submission and scope of questions and other matters, please consult [Part 4 of the council's constitution](#).

The full constitution can be found at [this link](#).

For assistance on these and other matters please contact the officer named above for details

	Items to be considered	Time
1	Welcome and Introductions	6.30pm
2	Apologies for Absence	
3	Declarations of Interest To receive any declarations of disclosable interests or dispensations granted by the Standards Committee.	
4	Minutes (Pages 1 - 28) To confirm as a correct record and sign the minutes of the previous meeting held on Wednesday 31 May 2017. To note any matters arising from the minutes of the last meeting.	
5	Chairman's Announcements To receive any announcements from the Chairman.	6.35pm
6	Warm and Well Initiative - Dorset and Wiltshire Fire Service Jon Macdonald, Safe & Well Advisor for Dorset & Wiltshire Fire & Rescue Service will give us an overview of this initiative.	6.40pm
7	Area Board projects update The Community Engagement Manager will provide an update.	7.00pm
8	Partner and Community Updates (Pages 29 - 54) To receive any verbal updates from Partners and Community Groups present, including: <ul style="list-style-type: none"> • Police – Neighbourhood Teams • Fire & Rescue To note the following written updates attached to the agenda: <ul style="list-style-type: none"> • Fire • CCG • Healthwatch • Wiltshire Council – Housing site development plan <i>Note: Speakers are reminded that they each have a 3 minutes slot, unless they have previously discussed alternative arrangements with the Community Area Manager.</i>	7.20pm

- 9 **Local Youth Network (LYN) (Pages 55 - 58)** **7.50pm**
 To note the minutes from the last LYN meeting and consider recommendations for Youth Funding arising from that meeting, as detailed in the attached report.
- 10 **Community Area Transport Group (CATG) Update** **7.55pm**
 To receive an update from the Chairman of the group; Councillor Tony Deane.
- 11 **Nadder Centre** **8.05pm**
 To receive an update.
Cllr: Tony Deane
- 12 **Health & Wellbeing Group (Pages 59 - 62)** **8.10pm**
 To receive any updates and to note the minutes from the last meeting as attached to the agenda.
- 13 **Community Safety Group (Pages 63 - 68)** **8.15pm**
 To note the minutes from the last meeting of the Community Safety Group and consider the draft terms of reference as attached to the agenda.
- 14 **Area Board Funding (Pages 69 - 72)** **8.20pm**
Community Area Grants
 The Board members will consider an application for funding from the Community Area Grants Scheme, as detailed in the attached report.
- | Applicant | Amount requested |
|--|------------------|
| Applicant: Mere Parish Council
Project Title: Mere Town Clock - auto regulator

View full application | £2252.00 |
- 15 **Close** **8.30pm**
 The next meeting of the Board is on Wednesday 11 October 6.30pm at The Nadder Centre, Tisbury.

MINUTES

Meeting: SOUTH WEST WILTSHIRE AREA BOARD
Place: Chalke Valley Sports Centre, Knighton Road, Broadchalke, Salisbury,
Wiltshire, SP5 5HX
Date: 31 May 2017
Start Time: 6.30 pm
Finish Time: 8.56 pm

Please direct any enquiries on these minutes to:

Lisa Moore (Democratic Services Officer), Tel: 01722 434560 or (e-mail) lisa.moore@wiltshire.gov.uk

Papers available on the Council's website at www.wiltshire.gov.uk

In Attendance:

Wiltshire Councillors

Cllr Jose Green (Chairman), Cllr Pauline Church (Vice Chairman), Cllr George Jeans, Cllr Tony Deane and Cllr Bridget Wayman

Wiltshire Council Officers

Stephen Harris, Community Engagement Manager
Lisa Moore, Democratic Services Officer

Town and Parish Councillors

Bishopstone Parish Council – M Ash
Bowerchalke Parish Council – J Body
Burcombe without Parish Council – N Lefroy & Clerk C Churchill (also clerk to:
Berwick St John, Donhead, Dinton, Fovant, and Quidhampton)
Dinton Parish Council -C Smith
Hindon Parish Council – D Robertson
Sedgehill and Semley Parish Council – L Stoppard
Wilton Town Council – P Matthews & C Purves

Partners

Wiltshire Police - Inspector Sparrow, Inspector Fee & Sargent Harvey
Dorset & Wiltshire Fire and Rescue Service – Jason Moncrieff
Dementia Friends – Caroline Wilson

Total in attendance: 28

<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
5	<p><u>Welcome and Introductions</u></p> <p>The Chairman, Cllr Jose Green welcomed everyone to the meeting and introduced new Member Cllr Pauline Church, and returning Councillors; Bridget Wayman, Tony Deane and George Jeans.</p>
6	<p><u>Apologies for Absence</u></p> <p>Apologies for absence were received from:</p> <ul style="list-style-type: none"> • Sue Wight - Age UK Wiltshire • Tony Philips – Fovant Parish Council
7	<p><u>Declarations of Interest</u></p> <p>There were none.</p>
8	<p><u>Minutes</u></p> <p><u>Decision</u> The Minutes from the last two meetings held on Wednesday 8 March and Tuesday 16 May 2017, were agreed as a correct record and signed by the Chairman.</p>
9	<p><u>Chairman's Announcements</u></p> <p>The Chairman made the following announcements:</p> <ul style="list-style-type: none"> • The Chalke Valley history festival would take place from 26 June to the 2 July, this would include notable speakers and a school event. • The Art Trail would run until 4 June • Sutton Mandeville Badge Society had been awarded £88,000 of Lottery Funding, following a small grant made by the Area Board to reinstate the Royal Warwickshire badge. • On June 18 the Wilton Lunch event would take place. • The AONB office in Wimborne were taking on a Graduate to work alongside the Landscape Partnership Development Officer.

	<ul style="list-style-type: none"> • Congratulations were given to Cllr Wayman for her appointment to the Cabinet, as Member for Highways, Transport and Waste, and Cllr Church for her appointment as Portfolio holder for Children’s safeguarding.
10	<p><u>Appointments to Outside Bodies and Working Groups</u></p> <p><u>Decision</u> The Board noted the report attached to the agenda and agreed to:</p> <ul style="list-style-type: none"> a) Appoint Councillor representatives to Outside Bodies. b) Agree to constitute and appoint to the Working Groups. c) Note the Terms of Reference for the Working Groups. d) Re-confirm the appointment of 2 Older Peoples Champions for the Area Board (as these were appointed in October 2016 for a period of one year).
11	<p><u>Partner and Community Updates</u></p> <p><u>Police – Inspector Pete Sparrow</u> Pete introduced new Inspector, Andy Fee, who had taken over from James Brain.</p> <p>Some key areas of work:</p> <ul style="list-style-type: none"> • Following the recent terror attack in Manchester, there had been a knock-on effect which had seen armed officers patrolling in Salisbury, with additional armed military backup on the streets. • The threat level was still at severe, however there were no direct terrorist threats in the South West of England. Pete added that Terrorism would only be beaten by communities working together. • There had been reports in the national media of a big drug issue with the Xanax, anti-anxiety drug highly used in America. This drug was not available on the NHS in the UK. There had been 20 cases of children being taken to hospital after taking the drug, in a two-week period. Pete urged schools and parents to talk to their children and explain the dangers of this drug. • There was an issue with the waiting time of calls to the 101 number being answered.

Due to the quantity of calls the operators need to filter, to ensure Police Officers were free for the emergencies that come in.

- Wiltshire Police was having a huge recruitment drive in all areas. The largest area of recruitment was for call handling operators, with progress in other fields. Five new Police Officer's would be joining Salisbury.
- There had been a couple of gate thefts, which were made of oak, and were of high value. Pete urged people with high quality gates to ensure they were well secured.
- New Inspector Andy Fee had spent most of his service based in the south of the county. He had been a Detective in Salisbury for 9 years, serving as the Custody Officer for 2 years, Public Protection for 4 years. He also acted as lead Wiltshire Officer for domestic abuse and vulnerable people.
- Andy knew the area and was looking forward to meeting everyone in the team and getting to know how they worked in these areas.

Questions:

Who would attend the new Community Safety Partnership meetings? Answer: Cllr Jeans would be the Boards Lead Member, he would attend with the Community Coordinators from the Police. There would be some involvement from Andy and Pete when required. The next meeting would be held on 19 June, 2pm at the Nadder Centre.

Fire & Rescue – Jason Moncrieff

Jason was the Station Manager for Salisbury and Wilton, the Station Manager for Warminster was Darren Nixon who was not in attendance at this meeting. Jason's update included:

- There had been 22 responses through march
- There had only been one incident on the A303 within this patch, this had taken place at the A36 interchange.
- There had been no incidents for the Co-responding crew for Tisbury and Mere in the last two months.
- Availability for the retained stations in Mere and Tisbury were under 50% Difficult hours to staff were Monday to Friday 9am – 5pm. Jason urged anyone who had influence with employers to please speak positively to encourage them to release their employees.

	<ul style="list-style-type: none"> • The Fire Community Engagement officer will be coming to the next AB meeting. <p>The Board noted the following written updates attached to the agenda:</p> <ul style="list-style-type: none"> • Fire & Rescue • Wilton Town Team • Healthwatch Wiltshire • Clinical Commissioning Group
12	<p><u>Introduction to Area Board</u></p> <p>The Community Engagement Manager, Steve Harris, gave a presentation on Area Boards.</p> <p>Some of the areas covered included:</p> <ul style="list-style-type: none"> • Area Boards and what they do? • Budgets and grant funding • SWWAB budget 2017/18 - £93,781 • What the grants are for • Setting local priorities • Community events and activities • Want to know more? <p>A copy of the slides are attached to these minutes.</p> <p><u>WWI Tree planting</u></p> <p>A new initiative to mark the centenary of the First World War, 28 July 1914 to 11 November 1918.</p> <p>Wiltshire Council was inviting local communities to plant trees across the county, each tree would represent someone who lost their life during the war. This initiative would move forward in community areas with the Board working with local communities.</p> <p><u>Questions and comments:</u></p> <ul style="list-style-type: none"> • Having served 20years, would there be a theme to the trees,

	<p>so as you go through villages, you are then able to recognise the memorial tree because it is a certain type?</p> <ul style="list-style-type: none"> • Some villages may want a cluster of 5 or less. • You may want a major wood somewhere, with a few in each parish in addition, that would seem the best solution. • You could allocate according to war memorial numbers? • There are some villages that don't have the room to plant trees to match the numbers of men lost. • There should be a forest on the plain with a memorial so that in the future families and schools could take children there to hear about the local history.
13	<p><u>Cyber Crime</u></p> <p>Sergeant Paul Harvey from the Crime Prevention division of Wiltshire Police, gave a presentation on the Cyber Crime Initiative.</p> <p>'Cyber Crime' means 'Digital Crime' This applies to any crime that involves a computer and a network. The computer may have been used to;</p> <ul style="list-style-type: none"> • commit the crime, • be the target of the crime, or • facilitate the crime. <p>This is further broken down into three categories;</p> <ul style="list-style-type: none"> • 'Cyber Dependent' - ('Pure Cyber Crime') - The creation & spread of malware, hacking, and denial of service attacks (DoS attacks) • 'Cyber Enabled' - (Existing Crime) - Traditional 'existing' crimes organised or committed on an industrial scale.(fraud, scams, phishing, buying illegal drugs/firearms, child sexual exploitation) • 'Internet Facilitated' - ('Cyber Assisted') - The internet or devices used to facilitate in planning or committing traditional criminal activity ranging from online abuse on social media, grooming, drug dealing, terrorists attack planning <p>The aims of the team were:</p> <ul style="list-style-type: none"> • To raise awareness of threat and impact and to encourage crime reporting and intelligence gathering.

	<ul style="list-style-type: none"> • To effectively identify high risk and repeat victims by working with partners to support repeat victims and prevent ongoing victimisation. • Partnership work to understand the nature of vulnerability across sectors and understand the impact. • To better understand the nature of the threat and response and fully appreciate that this is a changing and a fluid threat. • To engage at local, regional and national level to benefit from wider comprehension and coordinated response • To support the production and sharing of analytical products • To recognise impact upon individuals and organisations • To educate • To provide co-ordinated, consistent and timely advice <p>£9.6m was lost last year to the people of Wiltshire, including some big businesses. All police officers were trained in cyber-crime.</p> <p>34% of victims were attacked by the phone, where they engage people before asking them to log on to their computers to give information out.</p> <p>Paul circulated leaflets on the top ten ways to protect yourself against cyber-crime.</p> <p><u>Questions:</u></p> <ul style="list-style-type: none"> • A parking scam, came by post with a photo saying I had parked in a private car park and that I owed the company £90. <u>Answer:</u> I would not pay that. Tell them I have said do not pay. You could also query it by doing a google search online, quite often it will come up that it's a scam. • Steven Banas of swallowcliffe – Were there requests for updates that could be a virus or scam? <u>Answer:</u> Paul had not heard of that type of scan, and advised to accept your updates. • Was the Cloud safe? <u>Answer:</u> Yes • Was there a pattern in the type of victims targeted? <u>Answer:</u> There is a suckers list, once someone is caught out once, they will be approached again and again, they will bite again.
14	<p><u>Local Youth Network (LYN)</u></p> <p>Cllr Wayman gave an update to the Board following the last meeting.</p>

	<p>The Board considered two funding bids from the Youth Budget for 2017/18:</p> <p><u>Seeds4Success – NCS enhanced opportunities project £3,050</u></p> <p><u>Dorset & Wiltshire Fire and Rescue Service - £2,866</u></p> <p>The Youth Intervention Manager at DWFS spoke about the Salamander initiative, which delivered key safety messages to groups of young people. A local course was planned for Mere fire station, and would take place during the first week of the summer holiday.</p> <p>Question: Is the Safe drive stay alive course linked to this and did it run around here?</p> <p><u>Answer</u> – That was a completely different initiative, it was more of a theatre style performance for years 10 & 11, where they were shown a dvd of a car accident of a young driver. The course brought in parents who had lost children in Wiltshire. Rob agreed to find out if that service had been to any schools in the area.</p> <p>Cllr Wayman noted that following the Dorset and Wiltshire merge, she hoped it will go out to the schools in Dorset which would also benefit the children from area.</p> <p><u>Decision</u> The South West Wiltshire Area Board awarded £3,050 of Youth funding to Seeds4Success, for its NCS enhanced opportunities project.</p> <p><u>Decision</u> The South West Wiltshire Area Board awarded £2,866 to DWFS to run the Salamander sessions at Mere fire station.</p>
15	<p><u>Community Area Transport Group (CATG) Update</u></p> <p>Cllr Tony Deane, Chairman of CATG gave an update to the Board, noting that the next meeting was not scheduled until 13 September.</p> <p>Tollard Royal had been asked whether the 20mph scheme in their village worked well and was value for money, to which they had answered no.</p> <p>CATG was responsible for setting 5 top priority schemes for Highways engineers to work on.</p> <p>Cllr Wayman queried the minutes, noting that Hindon was one of top 5 schemes, and felt that CATG had agreed the funding for that. In addition, Chilmark HGV signage was going to be looked into.</p> <p>Action: CEM to check minutes and feedback and edits.</p>

	<p><i>NB: The Highways Officer has since confirmed that the CATG minutes are correct.</i></p> <p>The list of roads to receive white lines had been sent to the contractor, and funding was ready and available. The CEM had received notice that the works had been due to commence the previous day and would take 2 weeks to complete.</p> <p>Cllr Deane added that once the work was complete, CATG would look to see whether it was good value.</p> <p><u>Comment:</u></p> <ul style="list-style-type: none"> • Swallowcliffe had uploaded their white line works to the Wiltshire app as instructed and now it had been carried out, outside of the Area Boards white line scheme. • In Bishopstone recently there had been a closure of the C12 for work, which caused chaos. The diversions had not worked well, resulting in many drivers using Mill Lane, ending up with a dozen cars facing each other in both directions with no one able to back up. <p>All notices which had gone out for closures like this were always a bit too late. The bus service was also cancelled through Bishopstone, so access for residents was not maintained.</p>
16	<p><u>Nadder Centre</u></p> <p>Cllr Tony Deane gave an update, some of the points were:</p> <ul style="list-style-type: none"> • The facility was well used, and was the only rural campus constructed in the county. • There had been issues along the way. • There would be a facility manager to maximise the use. • Staff at The Nadder Centre, if interested, would be made available to the fire service for retained work. • The Tithe barn in Tisbury was holding exhibitions. • The Board had put forward a £5,000 grant to commission a work of art for the centre. This had been increased by a further £5,000 of 106 money available and match funding of a further £10,000 from Jonny Messum. There was now £20 to commission a piece of art. Linking in to the Wylve Valley art trail. • Dr Carlton Brand would be attending the next Nadder Centre Board meeting. • The Nadder Centre had planned a Charity Summer Ball event.

	<p>Cllr Deane added that the Nadder Centre was a gem which was currently underused, if anyone had ideas to increase the footfall please let Steve know.</p> <p>As the Terms of Reference were still under revision, the Board considered recommendation one from the report only.</p> <p>Cllr Wayman abstained from voting.</p> <p>Decision The board requested that:</p> <ul style="list-style-type: none"> • The Area Board/Nadder Centre Board would be given representation in any interview process • A link with the new client manager/team, a meeting with the manager/Communications re. any new marketing plan and sight of any new job description(s) before recruitment takes place.
17	<p><u>Health & Wellbeing Group (H&WBG)</u></p> <p>Steve Harris gave an update to the Board. He had met with the two Health & Wellbeing Champions earlier that day to catch up and fed back on their behalf.</p> <p>An activities directory had been put together for the area. The idea behind that was to provide local organisations or groups like GPs a directory of what was available when referring people to activities.</p> <p>A H&WB event had been discussed, a café type of set up, linked by the Tibus for transport provision on the day.</p> <p>A Dementia Action Alliance conference for this area would take place on Monday 26th June, 6pm at the Nadder centre. All parishes in the area had been invited to send a dementia champion. With the aim of trying to encourage parishes to come on board with that.</p> <p>Caroline Wilson from Dementia Friends was in attendance to talk about the training sessions available to raise local awareness. She had held a session in Broadchalke. These 45 minute sessions were available across the county. Caroline would visit areas in the south west, where people may be interested in having a session.</p> <p><u>Questions:</u></p> <ul style="list-style-type: none"> • How many parishes had responded by nominating a champion for this, and would the CEM circulate the details of this again? <p><u>Answer:</u> At the moment, it was Fovant, Bowerchalke and Burcombe. Yes the CEM could</p>

	<p>do that.</p> <p>Steve had sent out some information about the Big Pledge, London's Calling initiative and so far 3 schools had signed up, which were Semley, St Johns in Tisbury and Chilmark and possibly Hindon as well.</p>
18	<p><u>Area Board Funding</u></p> <p>Councillor Initiative – Area Board Project Funding</p> <p><u>Speed Indicator Device (SID) Funding</u></p> <p>A report was circulated at the meeting detailing the request for £8,000 to be ring-fenced, for this initiative, with any remaining unused funds to be returned to the Area Board budget.</p> <p>The Board invited parishes or groups of parishes, to apply for funding to help towards half the cost of purchasing a SID. The Board had allocated enough to fund five SID devices at 50% of the cost. Cllr Jeans had been running the area board SID in the Mere and Kilmington areas.</p> <p>Frank Freeman frankfreeman@btinternet.com – Hindon resident, joined the pc to see if anything could be done about the speeding through the village. He found Community Speedwatch to be a slow burner, but that it was now slowly having an effect. Like in Dinton, it seems to have an effect after a while, but then the SIDs need to be moved around as they lose their effectiveness after two weeks.</p> <p>In Hindon they move the SID every week to another location. When considering purchasing a SID the parish needs to look at where they would be sited, how they would be sited and check with highways. Your insurance policy needs to cover up to £5m liability. Posts need to be installed or available to fix the SID to. Hindon's newest SID also had a solar panel to charge the unit, after two weeks the battery is still charged.</p> <p>Cllr Jeans noted that the SID at Semley was the community SID and would need to be circulated around the community area. The brackets cost £2,000.</p> <p><u>Questions</u></p> <ul style="list-style-type: none"> • Was it still the fact that they must be sighted on private land? <u>Answer:</u> Originally yes, but since then the posts have been erected on roadside verges. The policy had recently changed. • What were the insurance costs? <u>Answer:</u> That information was not to hand, standard PC type insurance policy. The CEM could email out the information from Highways on the insurance requirements.

Action: CEM to contact parishes to invite them to be engaged in the project

Decided

The South West Wiltshire Area Board agreed to ring-fence £8,000 for the SID initiative for 2017/18.

Community Communications Funding Project

James Bowley, Chairman of Bowerchalke Parish Council spoke about their project to install a broadband connection and associated infrastructure to support digital inclusion sessions in Bowerchalke Village hall, particularly for the senior members of the community. They were looking for capital expenditure only, as the running costs would be made by the parish council.

The installation would aid the library van every second week, as they had experienced issues as there was no current connection for them to run their systems to check books out. The phone aspect of the broadband would be used by the Chris Brown Day Centre. The parish had also procured a defibrillator and planned to install a telephone that could only make outgoing calls next to that.

Decision

The South West Wiltshire Area Board awarded £635 toward the Bowerchalke Community Communications project.

Community Area Grants

The Board considered three applications for funding from the Community Area Grant Scheme for 2017/18, as detailed in the report attached to the agenda, these were:

Wilton Town Council - Wilton Town Trail and map boards

Peter Edge gave an overview of the project, which was hoped to be installed by July. This was part of a project to build Wilton and integrate new residents on estates. Encouraging tourism into Wilton.

Cllr Church noted that the project had so far cost £17,500 with over £13,000 found locally already.

Decision

The South West Wiltshire Area Board awarded £3,800 towards the Town Trail project and map boards.

Bowerchalke Village Hall – Renovations

The village hall was very active, and had bookings for all occasions and events. A painting party was held. Other work included infrastructure repairs, floor and car park repairs. The total project cost was £14,000, the village had raised

	<p>£3,800. Disabled toilet also needs renovating.</p> <p><u>Decision</u> The South West Wiltshire Area Board awarded £5,000 towards the renovations at the hall.</p> <p><u>Wilton Community Land Trust – Wilton week and the Great Big Lunch</u> Zoe, the Wilton Town coordinator, explained the project. This was an event being held between 12th – 17th June, with a week of pop up shops through the town centre. Local independent traders, usually working from sheds and homes were able to come free of charge and trade out of Wilton.</p> <p>The aim was that they would want to come and trade from an empty shop after the event.</p> <p>On Sunday 18 June the Great Big Lunch would take place, hosted by the Wilton shopping village. Some of the stalls had already been booked, with over 200 people from local community groups taking part.</p> <p>Peter Edge noted that Zoe was doing a fantastic job, to find so many small businesses interested in the event. Increasing the commercial offering in Wilton.</p> <p>This project would be funded from the H&WB budget as the opportunity here was encouraging local groups to showcase themselves combatting social isolation issue. And supporting local businesses.</p> <p>Cllr Church added that this was a great initiative for Wilton. Wilton has a large and diverse population and so this would bring all areas of our community together and encourages new businesses to Wilton.</p> <p><u>Decision</u> The South West Wiltshire Area Board awarded £2,500 towards the Wilton week and great big lunch project.</p>
19	<p><u>Close</u></p> <p>The Chairman noted that the board was intending to hold an affordable housing themed meeting for the South West Wiltshire area.</p> <p>Cllr Deane added that 4 sheltered housing cottages had been built in Teffont by Wiltshire Council. Providing affordable housing was a problem across Wiltshire. Every village could do with a small number of affordable houses.</p> <p>Cllr Deane had been doing development in this area, and asked people to think about areas in their communities where 2 houses could be built. Preferably flat with nearby access to sewerage.</p> <p>Peter Edge – Wilton had approached Community land trust as they could build</p>

these properties.

Mike Ash – Bishopstone – there were lots of different models you could approach to tackle this, some were developing all the time. Broadchalke was at the forefront as they had set up a Community land trust in this village to build these houses, and would be happy to join in any discussions on the subject to take this initiative forward.

The Chairman thanked everyone for coming and closed the meeting.

The next meeting of the Board will be held on Wednesday 26 July, 6.30pm at The Nadder Centre, Tisbury.

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3) Welcome to South West Wiltshire Area Board



LIVE WORK LEARN

Wiltshire Council
Where everybody matters

Community Engagement Manager - introduction

My role – is to help deliver the vision to strengthen local communities and help them to do more for themselves

- Maximise the involvement and engagement in council services and decisions; particularly those that affect our local area
- Assist the area board to deliver its local priorities
- Encourage grant applications and the administration of these
- Support the various groups of the area board; Community Area Transport Grants (CATG), Health and Wellbeing Group, Local Youth Network (LYN)
- Facilitate and coordinate community events and activities
- Connect communities and maximise opportunities
- Communicate what's happening

LIVE WORK LEARN

Wiltshire Council
Where everybody matters

What I will cover this evening...

- Area boards – what they do
- Budget for this year
- Priorities for this year
- Community events and activities – what's happening



LIVE WORK LEARN

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Area boards and what they do...

- Host events and meetings where the local community can participate
- Invest in local community projects
- Agree the local priorities and take action to combat these; such as obesity, social isolation, mental health issues
- Influence and take decisions on local service delivery
- Support and deliver activities for young people
- Communicate information every week
- Encourage participation and volunteering in community activities
- Acts as a consultee on council policy and changes

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Area boards over the past 8 years - some headlines...

- **120,000** people have taken part in events and meetings
- **£12m** invested in local community projects - every £1 invested secures £4 in external funding
- **5,000** local projects and community groups funded
- **25,000** people receive information each week
- **25,000** volunteers supported events and activities
- **6,000** local people helped set local priorities
- **15,000** young people benefit from 350 projects supported by area boards each year
- **4 million** area board news articles viewed each year

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Budget - grants funding - total

- Total funding allocated:
 - £1.7 million devolved to 18 area boards - 2017/18
- Splits into:
 - £800k for community grants (capital)
 - £400k for community transport (capital)
 - £350k for youth projects (revenue)
 - £138k for health and wellbeing (revenue)



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South West Wiltshire Area Board Budget 2017/18

- Total funding allocated:
 - £93,781 - 2017/18
- Splits into:
 - £44,649 for community grants (capital)
 - £27,326 for community transport (capital)
 - £14,106 for youth projects (revenue)
 - £7,700 for health and wellbeing and older people's champion (revenue)

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What the grants are for...

- Community and transport grants
 - prioritise and approve minor highway works
 - Improve pavements and paths
 - Fund new works, not routine maintenance
- Health and wellbeing
 - Support for older people and those who are vulnerable
 - Support healthier communities
- Older people's champion
 - Coordinate support for the elderly and vulnerable
 - An advocate and advisor to the board on behalf of older people
- Local youth Networks
 - Involving young people
 - Increasing positive activities available



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Setting local priorities

- Every two years public data produced by partners and services that provides a strategic assessment (JSA)
- Local people review and agree what matters in their area – the ‘Our Community Matters’ conferences (Oct 16 - Feb 17)
- Identify actions with support of area boards
- Monitor the outcomes and difference made



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Our local priorities

Children and young people		Community Safety		Culture	
Mental and emotional health	80%	Highway safety	58%	Participation in arts, crafts and culture	42%
Positive leisure time activities	68%	Alcohol and drug abuse	53%	Library use	42%
Special educational needs and disability	51%	Emergency planning and flooding	44%	Local history and heritage	39%
Childhood obesity	29%	Protecting the vulnerable	35%	Village halls and community spaces	39%
Job prospects	19%	Anti-social behaviour	32%	Affordable access to cultural activities	29%
Educational attainment	15%	Social cohesion	19%	Local landscape and countryside	29%
Child poverty	13%	Domestic violence	18%	Diversity and social inclusion	28%
Teenage pregnancy	3%	Rural crime	14%	Cultural and leisure economy	17%
Economy		Environment		Health and wellbeing	
Training, skills and apprenticeships	75%	Flooding	67%	Mental health and wellbeing	74%
Broadband and digital	63%	Recycling rates	59%	Obesity (children and adults)	67%
New businesses and start-ups	54%	River quality	48%	Promoting healthy lifestyles	59%
Promoting tourism and leisure	28%	Wildlife and biodiversity	36%	Support for carers	38%
Employment opportunities and jobs	25%	Fly tipping and litter	36%	Leisure and sports activities	24%
Support for existing businesses	20%	Improving rights of way	28%	NHS Health checks and vaccinations	14%
Debt and financial inclusion	12%	Countryside crafts and skills	12%	Breast feeding, pre and post natal care	7%
Inward investment	7%	Air quality	5%	Skin cancers	0%
Older People		Transport		Our Community and housing	
Dementia	64%	Road improvements and repairs	85%	Affordable housing	80%
Independent living	61%	Access to public transport	65%	Digital engagement and broadband	58%
Support for carers	49%	Promoting cycling and walking	43%	Community events and activities	35%
Social isolation and loneliness	48%	Speeding and road safety	27%	Volunteering	26%
Promoting healthy and active lifestyles	23%	Highway management and infrastructure	27%	Fuel poverty	26%
Positive activities for older people	20%	Reducing car use and traffic	23%	Diversity and inclusion	23%
Avoiding emergency admissions (inc falls)	13%	Street cleaning	4%	Deprivation and poverty	19%
Keeping older people safe from crime	7%	Air quality	1%	Homelessness	14%

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Community events and activities

- Aim is to bring communities together
- Take action to address priorities
- Support national and local campaigns; such as 'The Great British Spring Clean' (March 2017)
- This year there are a number of county-wide and local activities:
 - Tree planting to commemorate the ending of WW1 – talk a little more about this – this evening
 - The Big Pledge - 'London Calling'
 - Clean up Wiltshire – more to follow on this eliminating litter campaign



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Want to know more?

- If you're new to area boards you can find out more on the following link: [click here](#)
- Plus:
 - Visit 'Our Community Matters' - community website
 - Regular weekly email newsletter from each board
 - Linked Twitter and Facebook pages
 - Local community news reporters
 - Partners linked in



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Welcome your questions...

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**Wiltshire Commemorates
the
First World War**

Community tree planting
A legacy to remember them



Wiltshire Council
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Marking the centenary of the First World War

- The First World War started on 28 July 1914
- Wiltshire commemorated the start with a service at Tidworth Military Cemetery in June 2014
- A Wall of Remembrance (10,000 named crosses) was created to mark the sacrifice made by the 10,000 soldiers from Wiltshire
- The Wall has been exhibited across the county - Salisbury Cathedral, County Hall, Armed Forces Days and special events
- It will be preserved in the History Centre

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Commemorating the end of the First World War in Wiltshire

- The war ended on 11 November 1918
- Proposal to deliver a legacy to mark the centenary
- Inviting local communities to plant 10,000 trees across the county
- Each tree to represent the soldiers that lost their lives
- Options for planting:
 - An area/areas in your local community
 - A memorial wood in Wiltshire
 - A combination of a wood and local planting

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Working with local communities

- We welcome your involvement and ideas
- We want to encourage schools and community groups to participate
- We need your input on possible locations for;
 - A memorial woodland
 - Smaller sites in your communities
 - Or both...

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Delivering a legacy in partnership...

- Number of organisations supporting project
- Landmarc and idverde to assist with the planting of trees
- The Woodland Trust, The Great Western Forestry Commission and the MoD contributing resources
- We will apply for 80% of the funding from The Woodland Trust
- Remaining 20% (approx. £10k) will need to be secured

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Options to consider...

- A memorial woodland
 - Sainsbury's working with The Woodland Trust to fund Centenary Woods nationwide - planting millions of trees as a lasting legacy
 - The Woodland Trust contribute up to 80% of cost of centenary woods - subject to meeting requirements
- Community tree planting
 - The Woodland Trust donating free trees to schools and communities
 - Application submission March-April 2018

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How much land is needed?

- 30 trees = one tennis court
(2,106sqft /196sqm)
- 100 trees = four tennis courts
(8,424sqft /784sqm)
- 420 trees = a football pitch
(13,000sqyds /10,800sqm)
- A woodland - between seven to eight hectares

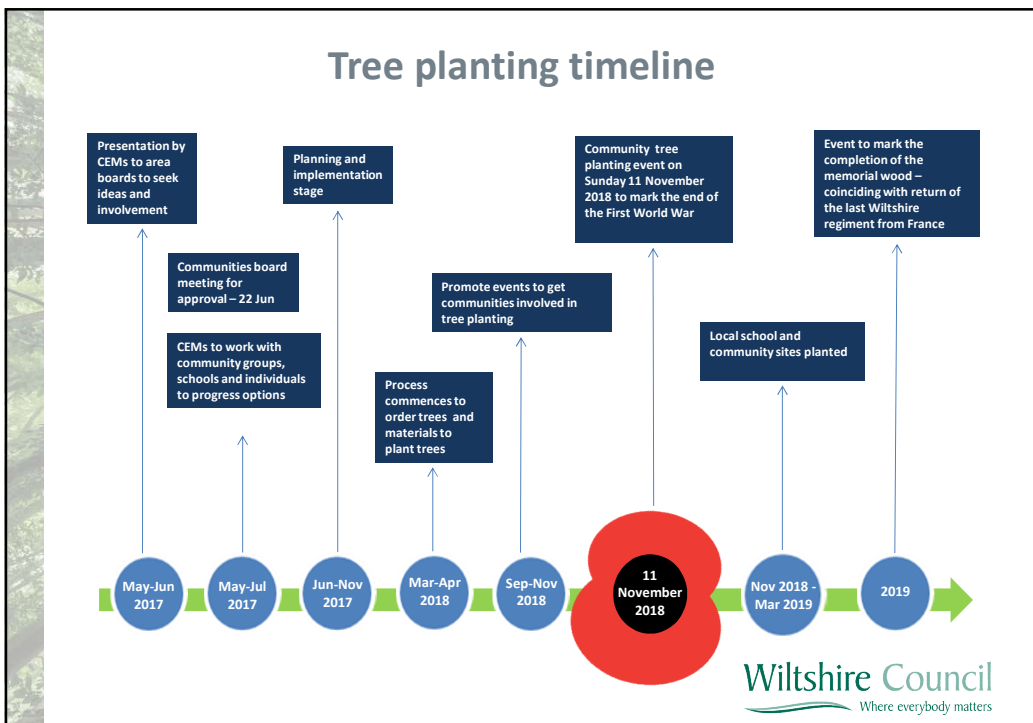
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Timescales

- Planting times:
 - Tree planting in the UK is recommended mid-November or late March
- Proposal:
 - Plant Memorial wood or community trees in November 2018







Next steps...

- Key point of contact is local community engagement manager
- Work with community groups, schools and representatives from the area board/community to progress the options
- Report back to the area board on the project and progress
- We look forward to working with you to deliver a legacy that will remember those who sacrificed their lives in the First World War.

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SWW Area Board Report, 26th July 2017

Statement Regarding Fire at Grenfell Tower

Seth Why, the Head of Fire Safety for Dorset & Wiltshire FRS issued the following:

Following the tragic incident at Grenfell Tower in London it was thought appropriate to provide clarity on some key areas where questions may be asked from our communities, so that we can ensure that we are delivering a consistent message. Importantly we must also make sure that we do not pre-judge any issues that may arise out of the public enquiry.

Stay Put Strategy

We continue to work with local authorities, developers, and tenants to help ensure that the fire safety arrangements in high rise accommodation is safe and appropriate. The advice provided is based on effective fire safety arrangements that are required, proposed, and then provided in the building – these will include effective compartmentation of the building and suitably protected means of escape.

If there is a fire inside a flat or maisonette our advice is to alert all the people in the flat and leave, closing all doors on the way out. If there is lots of smoke within the flat, residents should crawl along the floor where the air should be clearer. The pre-planned escape plan should then be followed. The stairs rather than the lift should always be used and 999 called as soon as the individual is in a safe place.

If there is a fire elsewhere in the building then the structure of flats – walls, floors and doors– are designed to give appropriate protection. If there is a fire in the another part of the, then it is usually safer to stay in the flat unless the heat or smoke from the fire is having an effect. If someone stays put, they should still immediately call 999 for advice and to ensure that FRS crews have been notified.

This generic evacuation strategy means that the majority of purpose built blocks of flats will not be designed with a common alarm system within the building. Each flat will have their own stand-alone detection and alarm which will not normally be linked to any other area of the block. There are other areas such as undercover car parks which may have a detection and alarm system, but again, will not normally be linked to any other part of the block. Any detectors within the common corridors or staircases are likely to be there to activate any ventilation system but will not be designed to sound an audible warning.

The advice in this statement is part of a preventative approach to helping tenants develop an initial and safe escape plan. Of course, once a 999 call is made and firefighters arrive at the fire, then the advice may be reinforced or changed depending on the nature of the fire and the performance of the particular building.

Response

Incidents

May 2017

Category	Wilton	Tisbury	Mere
False Alarm	2	5	0
Fire	2	3	0
Co-responding	N/A	0	1
Special Service	2	3	2
Total	6	11	3

June 2017

Category	Wilton	Tisbury	Mere
False Alarm	8	4	1
Fire	3	1	1
Co-responding	N/A	0	0
Special Service	4	4	1
Total	14	9	3

The board have taken particular interest in Co-responding, especially since the changes could have a significant impact on local availability. Because of this, Co-responding incidents have been included on their own.

The figures include a number of RTC's. These have been spread around the district but includes one on 05/05/17 involving a van and lorry where one person was trapped and released by DW FRS.

Availability of RDS appliances %

May 2017	Appliance	Day (06:00 - 18:00)	Night (18:00 - 06:00)	Total
% Available	KT32P1 Wilton	56.38	41.53	48.96
% Available	KT33P1 Tisbury	47.24	96.24	71.74
% Available	KT34P1 Mere	80.44	98.52	89.48



June 2017	Appliance	Day (06:00 - 18:00)	Night (18:00 - 06:00)	Total
% Available	KT32P1 Wilton	42.99	27.57	35.28
% Available	KT33P1 Tisbury	33.75	94.51	64.13
% Available	KT34P1 Mere	68.19	96.74	82.47

The availability for Wilton has dropped significantly as multiple members of the supervisory management team have been on long term modified duties. This was warned about last report. It is expected that July and August will see an upwards climb of availability as people return to duty and the new recruits will also be available for duty.

On-Call Recruitment

The “Difficult Hours” for On-Call cover tends to be 0700 to 1800hrs weekdays, and weekends from 1800hrs Friday until 1800 hours Sunday.
The recruits from the recent advertising campaign are working their way through the system and will eventually start to have an impact on the availability.

Recent Notable Incidents

Incidents of note in May and June have included a 4 pump fire including one appliance from Hampshire and a road traffic collision of car vs house.

Community Engagement Work

Natasha Viljoen is the Safe and Well Advisor that covers this area, as well as Warminster. Please contact her, natasha.viljoen@dwfire.org.uk to arrange for her to talk to your group or an individual visit.

A Safe and Well visit is available and is **FREE** and normally last about one hour covering topics such as:

- Using electricity safely
- Cooking safely
- Making an escape plan
- What to do if there is a fire
- Keeping children safe
- Good practice – night time routine and other points relevant to you
- Identifying and discussing any further support you may need if necessary

If you own/occupy a thatch property, are living alone, have a young family, are over 65 or a smoker please get in contact with us. We want to help make you safer in your own home. If you or someone you know has mobility or sight and hearing impairments please suggest a Safe and Well visit.

Visit <http://www.dwfire.org.uk/news/new-name-new-contact-details-same-service/> to book one.



**DORSET & WILTSHIRE
FIRE AND RESCUE**

Darren Nixon
District Commander Warminster, Mere & Tisbury
Email: darren.nixon@dwfire.org.uk
Tel: 01722 691238
Mobile: 07860 345294

July 2017

Overview

NHS Wiltshire Clinical Commissioning Group (CCG) is responsible for commissioning a broad range of healthcare for the population of Wiltshire. We are led by experienced local GPs drawn from across the county, who provide clear clinical leadership to the big decisions affecting the future of healthcare provision in Wiltshire, carefully tailored to meet the differing needs of people locally.

Our vision is to ensure the provision of a health service which is high quality, effective, clinically-led and local. We are committed to delivering healthcare that meets the needs of Wiltshire people, to consult and engage with our population to enable them to be involved in decisions made about health services and to deliver those services to people in their own homes or as close to home as possible.

The right healthcare, for you, with you, near you

New Interim Chief Officer joins Wiltshire Clinical Commissioning Group

Linda Prosser has joined Wiltshire Clinical Commissioning Group (CCG) as Interim Chief Officer.

Chair of Wiltshire CCG, Dr Peter Jenkins said: "We look forward to working with Linda and are confident she is well-placed to lead us through the challenges we know are ahead of us".



Ms Prosser, who joins the CCG from NHS England South West where she was Director of Assurance and Delivery, said:

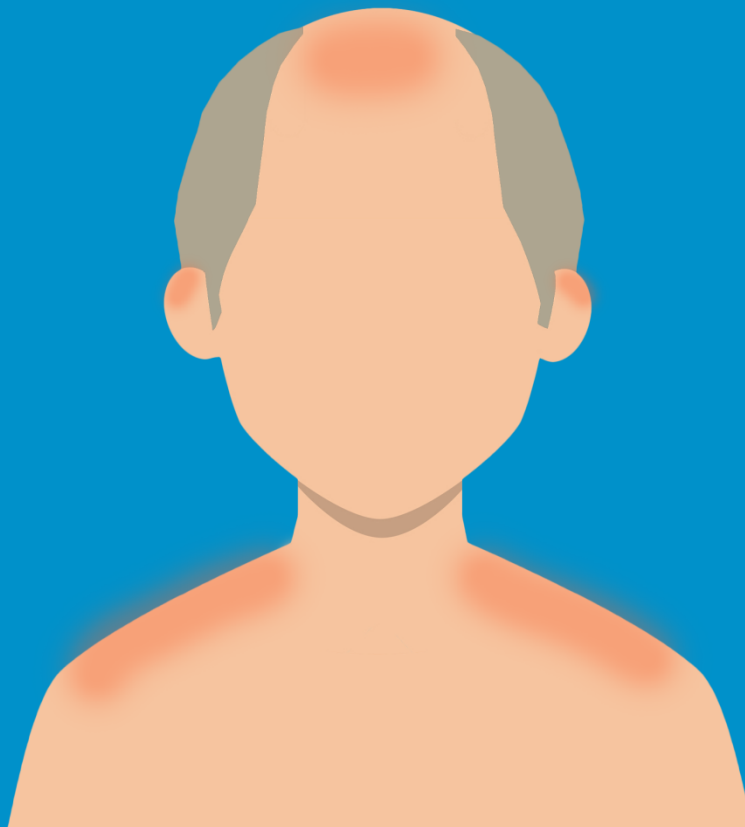
"I'm delighted to join Wiltshire Clinical Commissioning Group. This is a very strong CCG with a good track record that is well placed to rise to the challenges facing the health and care system in the next few years. I am very pleased to be a part of that. We will be working very closely with our colleagues in Wiltshire Council to this end, including the appointment of a shared leadership role across the CCG and Adult Social care. I intend to provide the leadership and support to the CCG during this period up until this new post is taken up. Meanwhile we will continue to put local people at the heart of what we do to commission healthcare services that get the best possible outcomes for them."

Ms Prosser replaces Tracey Cox, who took on the interim role in October 2016 alongside her Accountable Officer duties for Bath and North East Somerset CCG, and has now returned to that role.

Getting painful sunburn just once every two years, can triple your risk of melanoma skin cancer.

Don't risk it. Cover up mate.

#CoverUpMate





Young people urged to speak out about health and care in Wiltshire

A young carer from Trowbridge, who has carried out more than 200 hours of volunteering, is urging his peers to get involved in a new scheme. 19-year-old Scott Kane, from Hilperton, has helped to look after his mum, who has cerebral palsy, since the age of three and has found volunteering has boosted his confidence.



Scott is now helping to promote **YouthWatch** - a new scheme launched by Healthwatch Wiltshire, which aims to help young people have a voice on the way health and care services are run in the county.

The Lackham College student was part of a group of ten 'Young Listeners' from Healthwatch Wiltshire and Community First who spoke to hundreds of their peers about their views and experiences with health and social care over the last year. Their findings went into a report which was shared with health officials who are making changes to the way services are run.

Scott said: "As young people we often feel that we don't have any authority when talking to a doctor, but through YouthWatch we can help give other children and young people that power."

YouthWatch will train young volunteers (aged from 14-25) to listen to the views of children and young people in the county to find out what they think about health and care services. They will then feed this information back to decision-making boards to shape health services in Wiltshire.

Volunteering has helped Scott develop new skills and boosted his confidence. He explained: "When I got to my teenage years I decided to get involved in volunteering to meet new people and help others. Due to looking after my mum from a young age it has made me more caring, more understanding and I'm able to value life for what it is. I've done over 200 hours of volunteering now and this makes me happy.

"I thrive on helping others and volunteering has helped to give not only me a voice but others too. Young people often don't get heard because of their age but through YouthWatch we can make a real impact on the way services are run locally. I would highly recommend others get involved and join YouthWatch, not only for their own benefit but to give something back to the wider community and have a real impact on the way services are run."

Contact us:

Tel 01225 434218

info@healthwatchwiltshire.co.uk

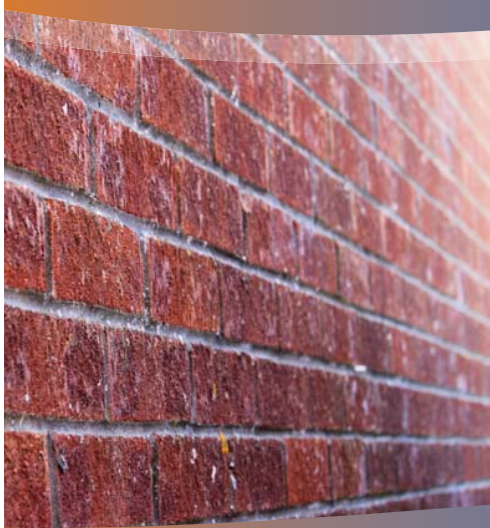
healthwatchwiltshire.co.uk

YouthWatch
Speak out!
Wiltshire

Young people shaping health & care

If you, your child, or someone you support or look after would be interested in joining the YouthWatch scheme, get in touch or visit healthwatchwiltshire.co.uk/youthwatch for more details.

Healthwatch Wiltshire is a local independent organisation which exists to speak up for people on health and care. If you have used a service recently then we would like to hear from you. We use what people tell us when we meet with the commissioners and providers of services to make sure that they take account of your views and experiences.



Draft Wiltshire Housing Site Allocations Plan

Formal Pre-Submission Consultation on the Draft Plan

Friday 14 July – Friday 22 September 2017



Introduction

The draft Wiltshire Housing Site Allocations Plan proposes new sites for housing to ensure we can plan effectively to meet Wiltshire's housing needs in the most sustainable way.

Where necessary, it also reviews settlement boundaries for the principal settlements of Trowbridge and Salisbury, market towns, local service centres and large villages in Wiltshire, as identified in the Wiltshire Core Strategy.

The Wiltshire Core Strategy, which was adopted after wide consultation in January 2015, requires at least 42,000 new homes to be delivered in the period 2006 to 2026. It plans for housing to come forward through a number of sources including: strategic site allocations in the Wiltshire Core Strategy; neighbourhood plans; planning applications; and site allocations plans, including this Plan.

A separate plan has already been prepared for the principal settlement of Chippenham, the Chippenham Site Allocations Plan (adopted May 2017), which can be found on the council's website at: <http://www.wiltshire.gov.uk/csap-adopt-adopted-may-2017..pdf>

We now want to hear your views on the draft Wiltshire Housing Site Allocations Plan.

This formal consultation on the draft Plan will start **9am Friday 14 July** and close at **5pm on Friday 22 September 2017**.

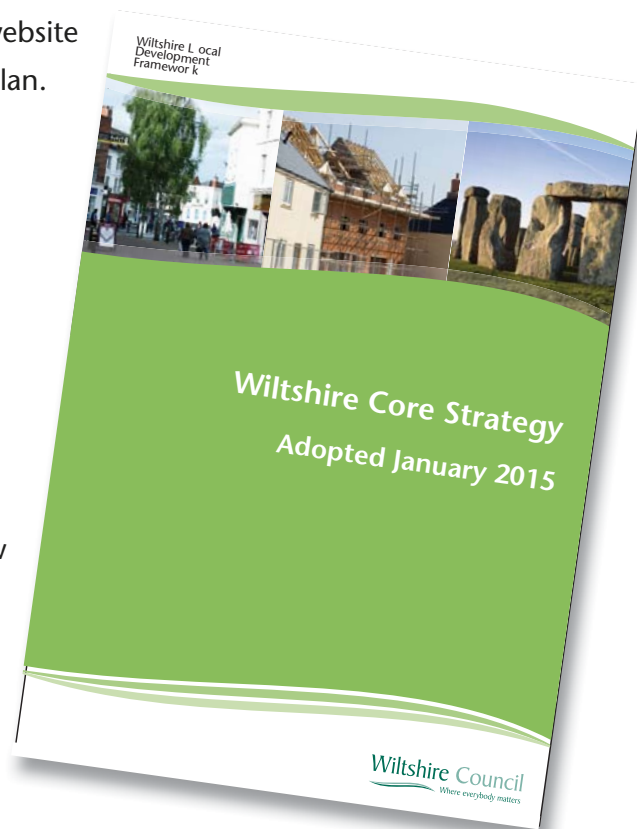
The consultation documents, including the draft Plan and supporting evidence can be found on the council's website (<http://www.wiltshire.gov.uk/wiltshgsiteallocationsplan.htm>).

The supporting documents include:

- Draft Sustainability Appraisal Report
- Draft Habitat Regulations Assessment
- Consultation reports
- Topic papers setting out the site selection process methodology and the settlement boundary review methodology; housing land supply; developing plan proposals; viability appraisal as well as community area topic papers.

Alternatively, all the consultation documents can be found at the following locations during normal opening hours:

- The council's main offices at Monkton Park (Chippenham), Bourne Hill (Salisbury), County Hall (Trowbridge)
- All Wiltshire Council libraries.





Why are we proposing new housing sites?

The Wiltshire Core Strategy requires this Plan, together with the Chippenham Site Allocations Plan, to allocate sites to make sure there is sufficient housing land supply throughout the remaining years of the plan period to 2026.

New housing sites are proposed at some settlements to support the delivery of the Wiltshire Core Strategy housing requirement of at least 42,000 new homes (2006 to 2026). They will also ensure that a five year housing land supply can be maintained within the Housing Market Areas in Wiltshire to 2026, in line with government planning policy.

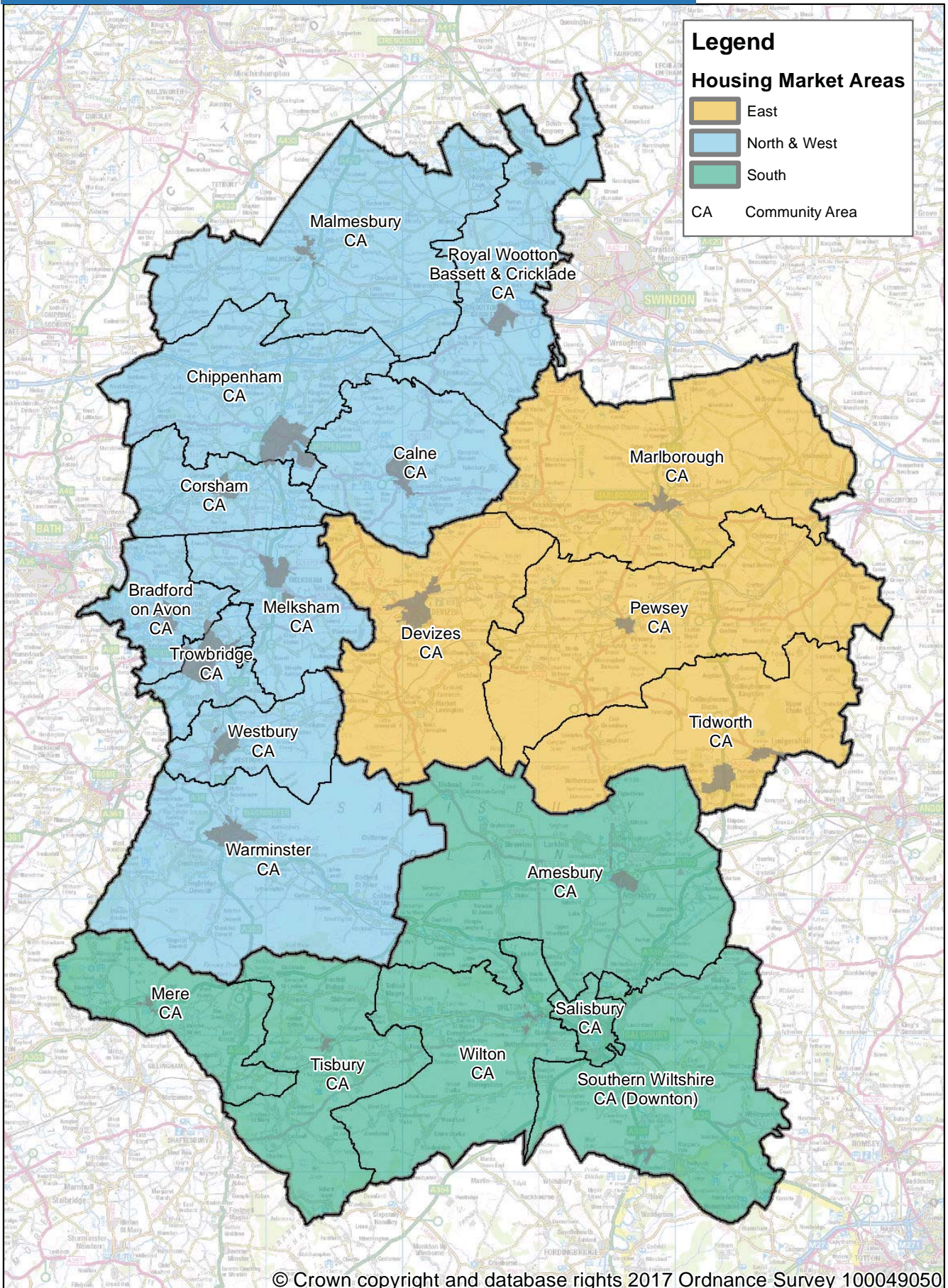
The Wiltshire Core Strategy splits the housing requirements into three separate Housing Market Areas. These are East Wiltshire, North and West Wiltshire, and South Wiltshire. They are shown on the map opposite and Table 1 shows the housing requirements.

Significant housing development has already taken place since 2006 and there are also significant commitments for new homes including allocations within the Wiltshire Core Strategy and Chippenham Housing Site Allocations Plan. However, further housing sites are necessary and minimum numbers to be allocated have been identified for each Housing Market Area. These figures are shown in the table below.

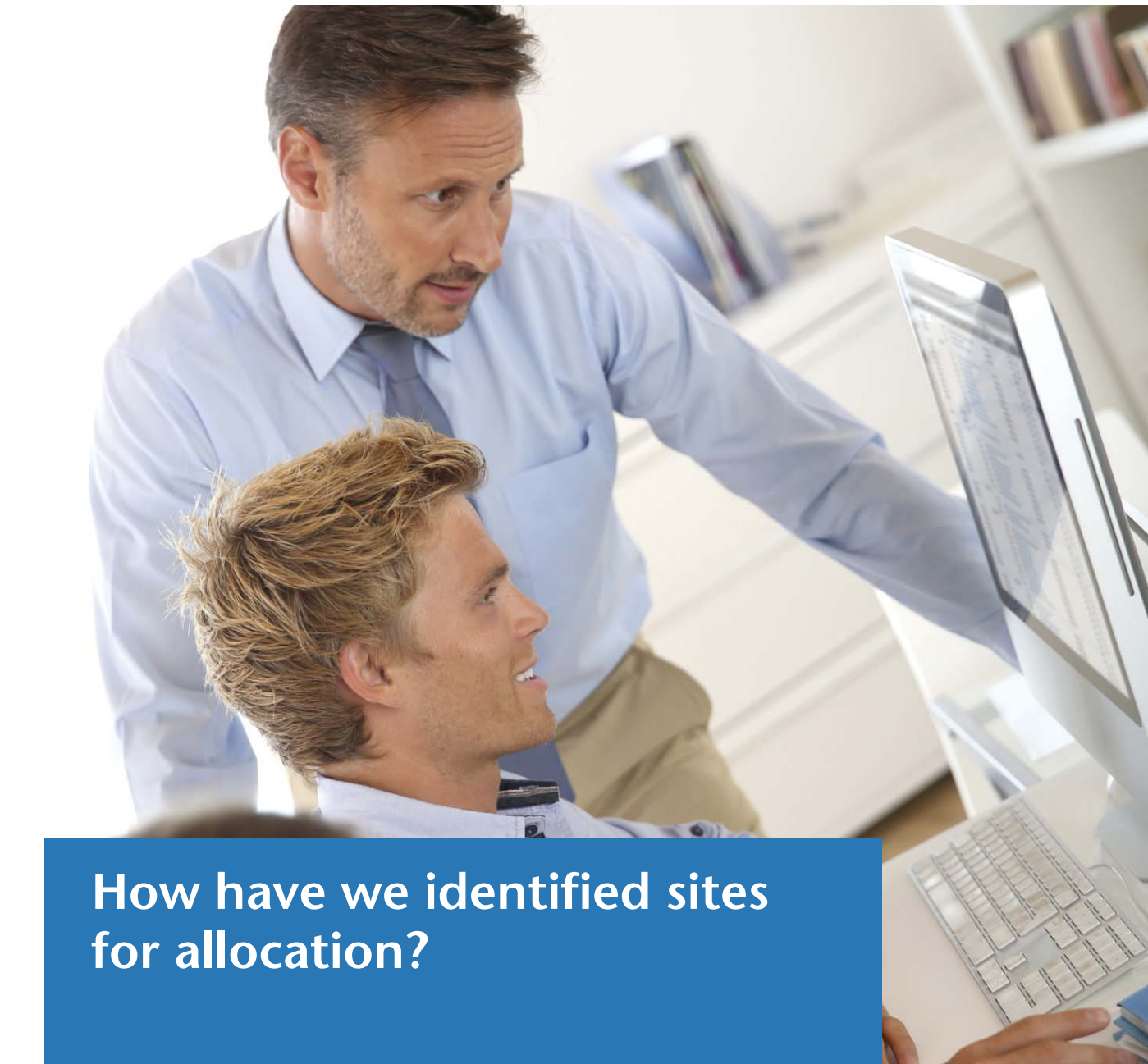
Table 1: Housing requirements by Housing Market Area (HMA)

	Minimum Housing Requirement	Completions 2006-2017	Developable commitments 2017-2026	Minimum to be allocated
East Wiltshire HMA	5,940	3,497	2,273	170
North and West Wiltshire HMA	24,740	12,603	11,566	571
South Wiltshire HMA	10,420	5,067	4,759	594

Wiltshire Housing Market Areas



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How have we identified sites for allocation?

To guide how each Housing Market Area requirement should be achieved and thereby ensure a sustainable distribution of growth across Wiltshire, the Wiltshire Core Strategy sets out indicative (approximate) housing requirements at the community area level. These requirements are broken down to provide figures for principal settlements, market towns and their surrounding community areas. In South Wiltshire, requirements are also broken down by local service centres.

The proposed allocations therefore focus on those settlements and areas where there is a shortfall in housing and where there is the need to introduce new sites through the draft Plan to maintain a rolling five year land supply position across the remainder of the plan period.

The proposed sites have been identified using a selection process that is summarised in the diagram over the page. The full methodology is set out in Topic Paper 2: Site Selection Process Methodology and the results of the process are set out in the community area topic papers. Where housing sites are proposed to be delivered through neighbourhood plans which have either been 'made' or are sufficiently advanced, these plans are taken into consideration in determining whether new sites should be allocated.

What is the process for selecting sites at settlements?

1 Areas of Search

Site selection focuses on community areas where housing land supply needs to be supplemented in order to meet Wiltshire Core Strategy indicative levels of housing development for 2006 - 2026



2a Strategic Assessment of Site Constraints

Land promoted for development is recorded in the Strategic Housing Land Availability Assessment (SHLAA sites). These represent the pool of possibilities for Plan proposals.

SHLAA sites are rejected from further consideration or their capacity reduced where affected by obstacles to development such as heritage and wildlife designations and flood plain, or because the site is already a commitment for development or located in the built up area.



2b Strategic Assessment - Rural Settlements

SHLAA sites at some Large Villages are removed from further consideration because previous and committed development already meets those villages local needs, they are in AONBs and alternatives are available or a Neighbourhood Plan for the settlement has already reached an advanced stage.



3 Sustainability Appraisal of Site Options

Remaining SHLAA sites are assessed against 12 sustainability objectives. Sites with major adverse effects are rejected. Other sites are divided into 'more' or 'less' sustainable site options.



4a Selection of Preferred Sites

The suitability of site options, prioritising the more sustainable ones, is assessed in greater detail to develop them into possible plan allocations. They are checked to be sure they fit with Wiltshire Core Strategy strategy and preferred sites are selected.



4b Developing Plan Proposals

The total contribution of all the preferred sites to each Housing Market Area is assessed in terms of overall land supply and whether Plan objectives are met. The selection of preferred sites is amended if necessary and confirmed as Plan proposal.



5 Viability Assessment

Plan proposals are checked to ensure that there is at least a reasonable prospect of them being implemented



6 Sustainability Appraisal of Draft Plan and Habitats Regulations Assessment

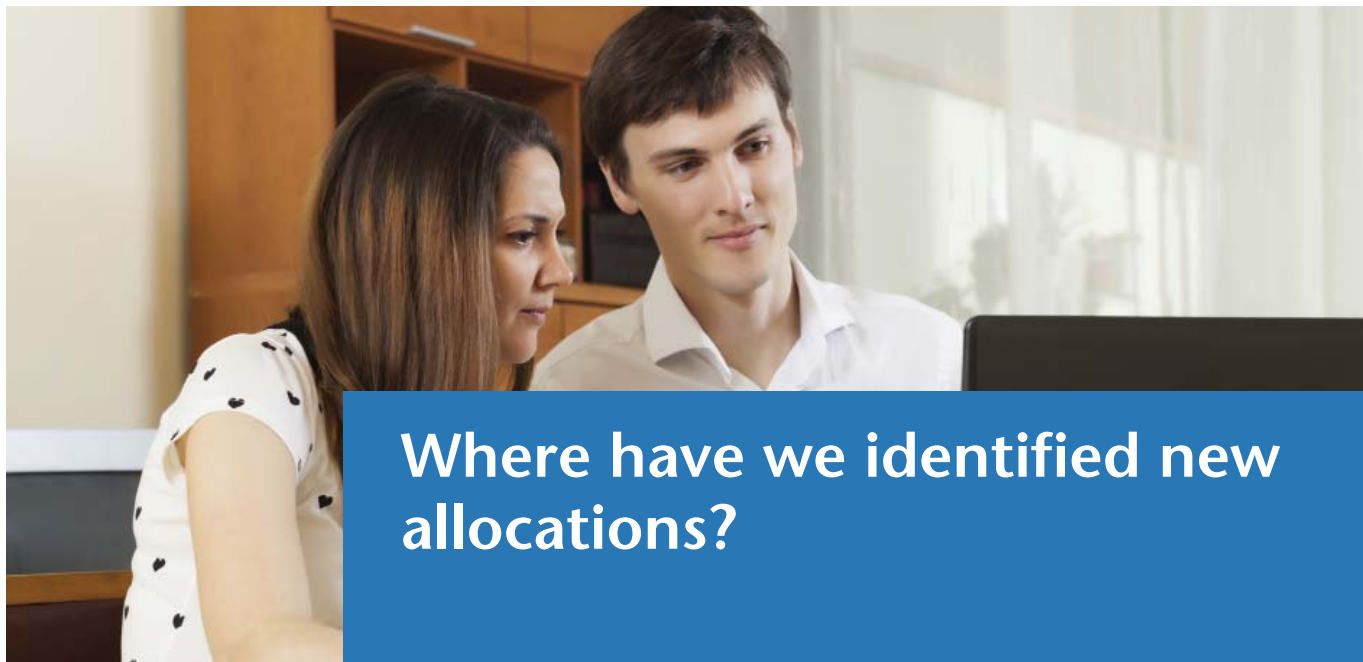
A draft Plan is prepared containing the Plan proposals and their likely significant effects are assessed in combination against the 12 sustainability objectives.

The Plan is 'screened' under the Habitats Regulations as to whether the draft Plan will result in significant adverse effects upon designated sites. As a consequence, an appropriate assessment is carried out and mitigation measures proposed.



7 Draft Plan

The draft Plan is amended to include recommendations from sustainability appraisal and Habitat Regulations Assessment.



Where have we identified new allocations?

The draft Plan proposes the following site allocations for housing development in each Housing Market Area (HMA).

East Wiltshire HMA

Community Area	Plan Reference	Site Name	No of dwellings
Tidworth	H1.1	Empress Way, Ludgershall	270
Devizes	H1.2	Underhill Nursery, Market Lavington	50
	H1.3	Southcliffe, Market Lavington	15
	H1.4	East of Lavington School, Market Lavington	15

North and West Wiltshire HMA

Community Area	Plan Reference	Site Name	No of dwellings
Trowbridge	H2.1	Elm Grove Farm, Trowbridge	200
	H2.2	Land off the A363 at White Horse Business Park, Trowbridge	150
	H2.3	Elizabeth Way, Trowbridge	205
	H2.4	Church Lane, Trowbridge	45
	H2.5	Upper Studley, Trowbridge	20
	H2.6	Southwick Court, Trowbridge	180
Community Area	Plan Reference	Site Name	No of dwellings
Warminster	H2.7	East of the Dene, Warminster	100
	H2.8	Bore Hill Farm, Warminster	70
	H2.9	Boreham Road	30
	H2.10	Barters Farm Nurseries, Chapmanslade	35
Chippenham	H2.11	The Street, Hullavington	50
	H2.12	East of Farrells Field, Yatton Keynell	30
Malmesbury	H2.13	Ridgeway Farm, Crudwell	50
Westbury	H2.14	Off B3098 adjacent to Court Orchard/ Cassways, Bratton	40

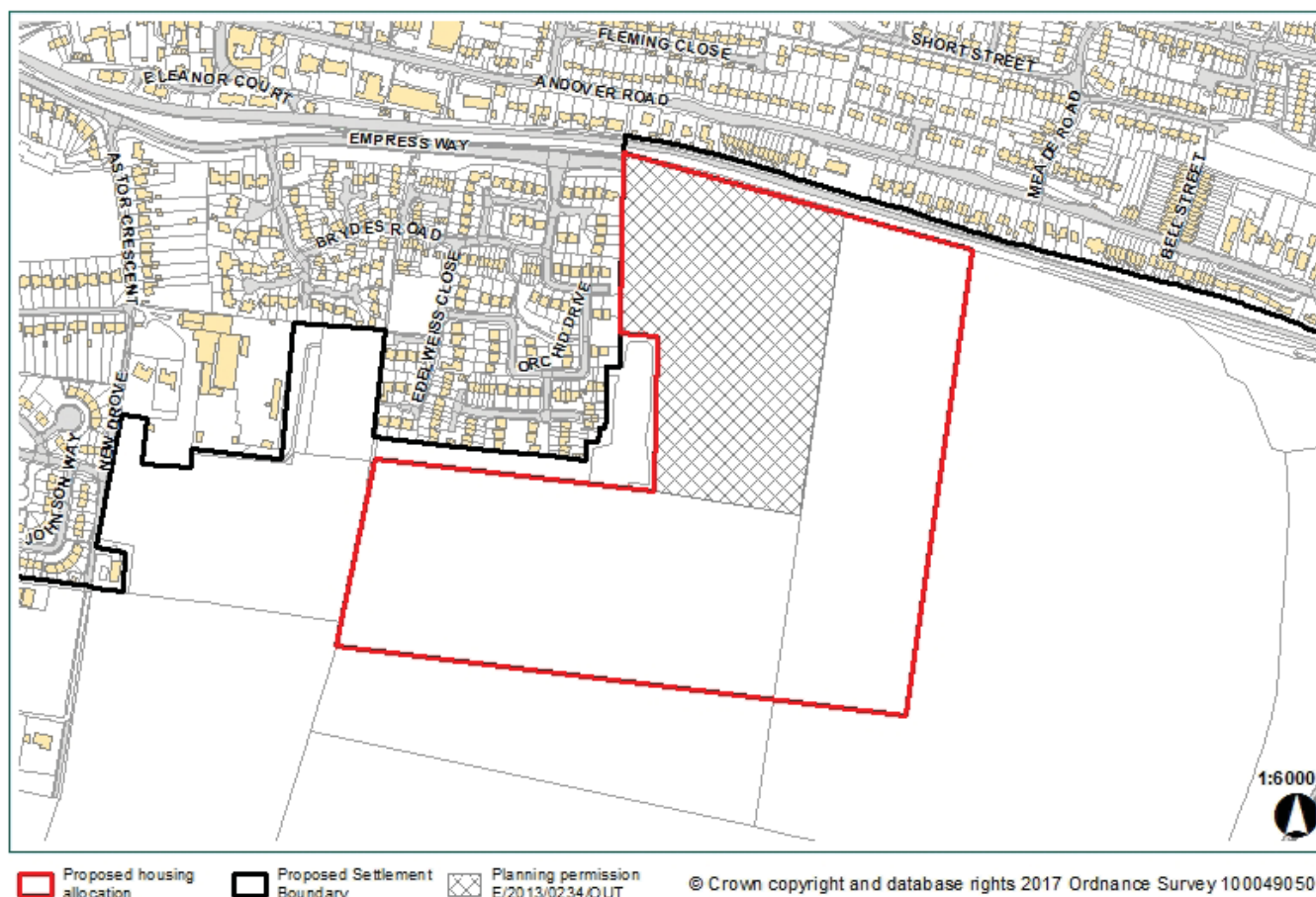
South Wiltshire HMA

Community Area	Plan Reference	Site Name	No of dwellings
Salisbury	H3.1	Netherhampton Road, Salisbury	640
	H3.2	Hilltop Way	10
	H3.3	North of Netherhampton Road	100
	H3.4	Land at Rowbarrow	100
Amesbury	H3.5	Clover Lane, Durrington	45
	H3.6	Larkhill Road, Durrington	15

Maps of the proposed sites can be found in Chapter 5 of the draft Plan. An example is shown below which relates to land at Empress Way, Ludgershall. The maps show the extent of the proposed allocation in red (as well as housing, allocations may include areas for landscaping and open space) and the proposed settlement boundary in black.

Development of the proposed allocations will be guided by policies in the Wiltshire Core Strategy including those relating to high quality design, landscape, transport and affordable housing. Some proposals involve other uses alongside housing (e.g. primary school provision). These proposals (Plan Reference H1.1, H2.1, H2.7, H2.10 and H3.1 – see the table above) have a detailed policy in the draft Plan reflecting more extensive site specific requirements.

Map showing land at Empress Way, Ludgershall





Why review settlement boundaries?

The Wiltshire Core Strategy uses settlement boundaries as a policy tool for managing how development takes place. In simple terms, a 'settlement boundary' is the dividing line, or boundary between areas of built/urban development (the settlement) and non-urban or rural development - the countryside. In general, development within the boundary is, in principle acceptable, whereas development outside the boundary with limited exceptions, is not acceptable.

The principal settlements, market towns, local service centres and large villages identified in the Wiltshire Core Strategy all have settlement boundaries, which were originally defined in the former district council local plans.

Where necessary, the settlement boundaries have been reviewed to ensure that: there is a clear definition as to the extent of the built up area of a settlement; they are up to date; and adequately reflect changes on the ground since they were first established.

The review has used a consistent methodology for the county to replace the slightly different methods used by the former district councils. A summary of the methodology is set out in Table 2 below. The exception to this is where a settlement boundary has already been reviewed through a 'made' neighbourhood plan or is being reviewed through a sufficiently advanced neighbourhood plan. This is because the Wiltshire Core Strategy also supports the review of settlement boundaries through neighbourhood plans.

The full methodology is set out in Topic Paper 1: Settlement Boundary Review Methodology and the community area topic papers explain the changes to the boundaries.

Maps showing both the previous and amended settlement boundaries can be found in Appendix 1 of the draft Plan. An example is shown below for Bratton which shows the existing settlement boundary in blue and the proposed boundary in red.

Map showing proposed settlement boundary changes at Bratton



Table 2: Settlement boundary review methodology

The settlement boundary review methodology	
The settlement boundaries define the built form of the settlement by, where practicable, following but not including clearly defined physical features, such as walls, fences, hedgerows, roads and water courses.	
Areas which have been included are:	<ul style="list-style-type: none"> • Built and commenced residential and community facilities development such as religious buildings, schools and community halls, that is physically related to the settlement. • Built and commenced employment development in principal settlements, market towns and local service centres¹ that is physically related to the settlement. • The curtilage of a property that relates more closely to the built environment (e.g. a garden) or has limited capacity to extend the built form of the settlement in terms of scale and location. • Recreational or amenity space at the edge of a settlement that relates more closely to the built environment.
Areas which have been excluded are:	<ul style="list-style-type: none"> • Employment development, farm buildings and farmyards, at the edge of large villages. • Isolated development that is physically detached from the settlement (including farm buildings or agricultural buildings and renewable energy installations). • The extended curtilage of a property that relates more closely to the open countryside (e.g. a field or paddock) or has the capacity to substantially extend the built form of the settlement in terms of scale and location. • Recreational or amenity space at the edge of the settlement that relates more closely to the open countryside. • All types of unimplemented planning permission (at 1 April 2016). • Site allocations.

¹ As defined in Core Policy 1 Settlement Strategy in the adopted Wiltshire Core Strategy (January 2015)



How to respond

This formal consultation is an opportunity to submit your comments on the draft Plan and supporting documents.

To support the consultation, the council has prepared a simple guidance document setting out how to make comments. The document together with the representation form can be found at:

<http://www.wiltshire.gov.uk/wiltshgsiteallocationsplan.htm>

The representation form asks whether you consider the draft Plan to be 'sound' on four key points. These key points are taken from the National Planning Policy Framework and should be considered in responding to the consultation:

- **Positively prepared** - the plan should be prepared on a strategy which seeks to meet objectively assessed development and infrastructure requirements, including unmet requirements from neighbouring authorities where it is reasonable to do so and consistent with achieving sustainable development.
- **Justified** - the plan should be an appropriate strategy, when compared against the reasonable alternatives, based on proportionate evidence.
- **Effective** - the plan should be deliverable over its period and based on effective joint working on cross-boundary strategic priorities.
- **Consistent with national policy** - the plan should enable the delivery of sustainable development in accordance with the policies in the Framework.

Please note that copies of all comments (including your personal details) will be made available for the public to view, and therefore cannot be treated as confidential. Anonymous comments cannot be accepted. In addition, representations received beyond the closure of the consultation period may not be considered.

This formal consultation on the draft Plan will close at 5pm on Friday 22 September 2017.

Next steps



The council is hosting public exhibitions during the 10 week formal consultation on the draft Plan as follows:

Monday 17 July

Neel Hall

(Neeld Community and Art Centre), Chippenham

12pm - 7pm

Wednesday 19 July

Guildhall, Salisbury

12pm - 7pm

Monday 24 July

Devizes Town Hall

12pm - 7pm

Wednesday 26 July

County Hall Trowbridge

12pm - 7pm

Draft Plan Timetable

Once the consultation closes, all comments received will be analysed and reported to Cabinet and Full Council for consideration before the draft Plan is submitted to the Secretary of State for the purpose of commencing the examination process. An independent Inspector will be appointed whose role it will be to assess whether the draft Plan has been prepared in accordance with the Duty to Co-operate, legal and procedural requirements, and whether it is sound.



This document was published by the Spatial Planning team, Economic Development and Planning, Wiltshire Council.

For further information please visit the following website:

<http://www.wiltshire.gov.uk/wiltshsgsiteallocationsplan>



Formal Consultation on the Pre-Submission Wiltshire Housing Site Allocations Plan

Friday 14 July to Friday 22 September 2017

The Draft Plan will identify, where necessary, new allocations for housing at settlements and review settlement boundaries.

The draft Plan can be viewed from Friday 14 July at the council's main offices at Monkton Park (Chippenham), Bourne Hill (Salisbury) and County Hall (Trowbridge) and in all Wiltshire Council libraries during normal opening hours or can be available to view on the council's website at <http://www.wiltshire.gov.uk/wiltshsgsiteallocationsplan>

There will be four public exhibitions where you can find out more about the consultation.

These will be held between **12pm** and **7pm** at:

17 July: The Neeld Hall (Neeld Community and Art Centre) in Chippenham

19 July: Guildhall, Salisbury

24 July: Devizes Town Hall

26 July: County Hall Trowbridge

**Please return comments to Wiltshire Council, by 5pm on Friday 22 September 2017
via the following ways:**

Online: <http://www.wiltshire.gov.uk/wiltshsgsiteallocationsplan>

By post to: Spatial Planning, Economic Development and Planning, Wiltshire Council, County Hall,
Bythesea Road, Trowbridge, Wiltshire, BA14 8JN.

By e-mail to: spatialplanningpolicy@wiltshire.gov.uk

Report to	South West Wiltshire
Date of Meeting	26/07/2017
Title of Report	Community Youth Grants

1. Purpose of the report:

To ask Councillors to consider the following applications seeking funding from the South West Wiltshire Area Board.

Application	Grant Amount
Applicant: Tisbury gymnastics Project Title: Tisbury gymnastics young leadership academy and equipment	£3000.00
Total grant amount requested at this meeting	£3000
Total amount allocated so far	£5916.00

2. Main Considerations

Councillors will need to be satisfied that grants awarded in the 2017/18 year are made to projects that can realistically proceed within a year of the award being made.

Area Boards have authority to approve Area Grants under powers delegated to them by the Cabinet member for Communities, Campuses, Area Boards, Leisure, Libraries and Flooding. Under the Scheme of Delegation Area Boards must adhere to the Area Board Grants Guidance 2017/2018.

Community Youth Grants will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

Community Youth Grants give all local community and voluntary groups, Town and Parish Councils an equal opportunity to receive funding towards community based projects and schemes.

3. The applications

Applicant: Tisbury gymnastics Project Title: Tisbury gymnastics young leadership academy and equipment	Amount Requested from Area Board: £3000.00
<p>Small local businesses and sole traders (a self-employed person and individual who is a sole owner of their business) are eligible to apply for grant funding from the Area Board, provided the main purpose of the project/programme/activity is to provide non-commercial (non-money making) positive activities for young people. The application should be scrutinised carefully to ensure the project/programme/activity delivers a clear social benefit in the area and is not primarily commercial or purely promotional in nature.</p> <p>Project Summary: Tisbury gymnastics is updating its equipment due to old equipment no longer being safe to use also to help towards a young leadership academy within the community</p> <p>Please tell us WHO will benefit and HOW they will benefit from your project and benefit your local community: With updated equipment Tisbury gymnastics is looking to grow and add in more classes for the community including trampolining, which there is currently none of in the area. With this they will be able to introduce more youth members to their young leader volunteers team helping them to achieve coaching qualifications and valuable leadership skills</p>	
Report Author: Steve Harris, South West Wiltshire Area Board 01722 434211	

Local Youth Network Management Group Record

Area	South West Wiltshire LYN				
Date	29/6/17	Times	7.15-9pm	Venue	Wilton Youth Centre
Present	Young People - Emily, Natanya, Georgia, Rob, Miranda Adults - Jaki, Josh, Bridget, Pauline, Steve, George J				
Apologies	George B				
Agenda Items					
1	Welcome and Apologies				
2	Notes/actions from meeting held on 23 February 2017				
3	Budget update for 2017/18				
4	Update from Area Board meeting on 31 May 2017				
5	Youth grant applications				
6	Priorities from 'Our Community Matters' event				
7	AOB				
Decisions					
1	George B sent apologies. Agreed to meet on a Thursday evening next time				
2	<p>ACTION - Steve to re-circulate 'Tomorrow' film.</p> <p>Pauline advised Wilton youth centre still owned by Wiltshire Council. Meeting due with solicitor this month. Funding provided by Wilton Middle School Education Trust expires in March 2018, main concern at the moment.</p> <p>Rob Guy has been in touch with Jaki re. recruitment of young people for Salamander.</p>				
3	Steve provided update - £14,106 available for 2017/18.				
4	<p>Seeds4Success NCS grant application awarded for £3,050 on 31 May 2017.</p> <p>Grant was unable to be brought to the LYN first because of change in meeting dates due to local elections. Also, as many members of the LYN are involved with Seeds4Success there would be a conflict of interest.</p>				
5	<p>One grant application received so far ahead of Area Board meeting on 26.7.17. Tisbury Gymnastics applied for £3,000 towards new equipment.</p> <p>Key points raised by LYN members: Emily asked whether leadership academy opportunities were offered with previous application from group? Jaki suggested other grants might be available? Josh suggested something should be given back to the community for free if anything was awarded?</p>				

	<p>Bridget proposed putting on hold whilst issue re. potential move away from the Nadder Centre is resolved. This was agreed.</p> <p>ACTION – Steve to provide feedback to applicant.</p>
6	<p>Steve shared update on progress against priorities and asked for any ideas for further work.</p> <p>Steve raised previous idea re. Wiltshire Outdoor Learning team. Discussion about Wilton, easy access to Salisbury; different to rural areas to the West. Talent contest idea discussed, would need somebody willing to run it. Activities directory for South West Wiltshire needed.</p> <p>ACTION – Emily and Steve to work on during work experience.</p> <p>Suggested that there could be a future event to target year 6s, promote what is going on?</p>
7	<p>Jaki advised review of Monday activities evening at Nadder Centre to take place in September 2017.</p> <p>Jaki had been in contact with Jonathan Whiting (Community First), manages grants for further education – families on means-tested benefits, struggles to get applicants from South West Wiltshire because no schools. University, vocational course and support for SEND grants funding available.</p> <p>Bridget/Pauline asked whether it was possible to get statistics on young people and deprivation across the area. How many looked after? How many SEND? How many home schooled?</p> <p>ACTION – Steve to research.</p> <p>ACTION – Pauline to liaise with Julia Cramp.</p> <p>Emily/Natanya raised concerns about having to pay to get to college after turning 16, when you have to legally be in education until 18.</p> <p>Next meeting to be a Thursday evening in Tisbury to coincide with youth café.</p>
Recommendations to Area Board	
1	<p>The LYN recommends to the South West Wiltshire Area Board that the application from Tisbury Gymnastics for £3,000 be deferred pending further investigation.</p>

Local Health and Wellbeing Group Record

Area	South West Wiltshire Health and Wellbeing Group				
Date	14/6/2017	Times	1 - 2.30pm	Venue	Nadder Centre, Tisbury
Present	Cllr Jose Green (Chair, Wiltshire Councillor), Pauline Church (Wiltshire Councillor), Tim Mason (Alzheimer's Society), Eamon McClelland (Wiltshire Council, Resident Engagement Officer), Ann-Marie Dean (Health and Wellbeing Champion), Steve Harris (Wiltshire Council, Community Engagement Manager), Diane Jenkins (Alzheimer's Society), Sarah Hopkins (Anybody Can Cook),				
Apologies	Zoe Young (Wiltshire Council, Resident Engagement Officer), Sue Wight (Age UK), Stacey Plumb (Healthwatch Wiltshire), Dr Andy Hall (Fovant Surgery), Pippa Webster (Age UK), Val O'Keefe (Health and Wellbeing Champion),				
Agenda Items					
1	Welcome and Introductions/Apologies				
2	Notes/actions from meeting on 15 March 2017				
3	Healthy lifestyles priority / Anybody Can Cook				
4	Update on investigations into hospital admissions attributable to alcohol usage				
5	Local activities directory update				
6	Dementia Action Alliance update				
7	Health Fair event				
8	Updates from group members				
9	AOB				
Decisions/Actions					
1	Apologies listed above.				
2	<p>Jose advised that the DAA conference takes place on 26 June 2017.</p> <p>Dementia Friends session in Chalke Valley due to take place on 22 June 2017.</p> <p>Ann-Marie has met with Caroline Wilson, they have agreed 15 locations across the area to run future Dementia Friends sessions.</p> <p>Wilton week awarded £2,500 funding at Area Board meeting on 31 May 2017. £5,500 budget remaining (including £1,000 for H&WB Champion expenses).</p>				
3	<p>Sarah from Anybody Can Cook gave a presentation on what they can provide.</p> <p>Aim is to encourage everybody to eat healthy despite income. Start with mother and baby – feeding baby programme, following on from health visitors.</p> <p>Messy play sessions – pre-school, as much as possible with adults present as well.</p>				

	<p>Family cooking – can be in childrens’ centres, schools. Anything from one off session to a 6 week course (2 hours per session). Will produce meal from each session.</p> <p>Work with youth – going into centres, into 6th form settings.</p> <p>Also adult workshops – e.g. lunch clubs. Promote cooking for older people who find themselves on their own, have previously given away a slow cooker to encourage ongoing cooking.</p> <p>Food safety courses.</p> <p>2 hour course cost approximately £140 – 180.</p> <p>Minimum of 9 adults, they remain responsible for their children.</p> <p>Tim suggested linking in with Rotary groups for funding.</p> <p>EXTRA ITEM</p> <p>Diane Jenkins from Alzheimer’s Society gave an update on their services in the area.</p> <p>No longer delivering on CCG and Wiltshire Council contract, doing activities outside of this across Wiltshire.</p> <p>Still have existing day support service in Salisbury, The Forresters. Capacity for more people to attend, including lunch. Trained staff present, gives carers a break.</p> <p>Specialist carer support groups.</p> <p>Independent living worker being recruited, should be in post in July.</p> <p>All services currently taking referrals.</p> <p>New service Side by Side, piloted across country in certain areas and being rolled out nationally. Concentrating on South Wiltshire first. Match volunteers to those who need support. 11 volunteers already signed up. Recruitment campaign to take place. Tackling social isolation and loneliness.</p> <p>Have a men’s group in Salisbury, some of them are becoming Side by Side volunteers.</p> <p>Diane was happy to be involved in the upcoming Health and Wellbeing Fair. Also can assist with a service for veterans, Kit Bags and Berets.</p> <p>ACTION – Pauline to arrange meeting with Sue Van Leese (Our Wilton) to explore possibilities for joint working.</p>
4	<p>Steve provided update previously sent by Mark:</p> <p>Wilton data checked, one person had 8 admissions in last year. Top three people account for 17 admissions. Of these three, one died aged 39 from cirrhosis of the liver, one is in a new relationship which has improved their situation.</p> <p>Concern about whether target audience will access support, will try other methods of getting in touch e.g. taking roving vehicle to Market day.</p> <p>Pauline asked for further information.</p> <p>ACTION – Steve to chase up, how would figures be affected if top three were removed? And what percentage of the total people accessing hospital were they?</p>

5	<p>Steve advised that directory has been shared, positive feedback received.</p> <p>Ann-Marie reported Hindon surgery no knowledge.</p> <p>ACTION – Steve to chase up with surgeries, check with Ruth Taylor and forward to Eamon.</p>
6	<p>Jose advised that 1st meeting takes place on 26 June.</p> <p>Tim advised Salisbury Cathedral currently have roadshow. Claire Snook (Old Orchard Surgery, Wilton) keen to link up.</p> <p>ACTION – Steve to chase up with Claire Snook.</p> <p>Tim advised that ‘Unforgettable’ website has lots of resources for people who have dementia.</p> <p>Salisbury Hospital becoming DAA and would like to liaise with other areas. Keen to come out to the community to deliver sessions. They hope to encourage more parishes to become dementia friendly communities.</p> <p>Broad Chalke and Winterbournes representatives coming to DAA meeting to share what they are doing.</p> <p>Tim advised now a Wiltshire and Swindon DAA support group on Facebook.</p> <p>DEEP – people with dementia having a voice about their own services and treatment.</p> <p>Looking at dementia friendly buildings, Tim suggested DAA could potentially award a certificate in future?</p>
7	<p>Steve proposed that this is held on Wednesday 27th September at Nadder Campus between 2 and 5pm. Added attractions to draw ‘the crowds’ such as cream tea, community choir. To be co-ordinated by CEM and H&WB champions.</p> <p>Ann-Marie suggested inviting Anybody Can Cook.</p> <p>Tim and Eamon suggested possibility of food sampling.</p> <p>Pauline suggested adding condition that stands are interactive.</p> <p>Steve will confirm details when booked.</p>
8	<p>Ann-Marie advised she has been trying to advertise for ‘Sunday tea at 3’ initiative asking for people to host tea once or twice a year for no more than 6 people, also for people who would like to attend. Only three responses.</p> <p>Gillingham launched coffee companions on Saturday. Agreed times with local businesses when they will be open for Chat Mats. Trying to link in with local clubs to visit at those times to promote what they do.</p> <p>Diane suggested this could link in with DAA and Safe Places.</p>

	Ann-Marie suggested could be launched at Health Fair. ACTION – Ann-Marie to investigate further and report back to group
9	
Recommendations to Area Board	
	None

South West Wiltshire Community Safety Partnership Record

Area	South West Wiltshire				
Date	19/6/2017	Times	2 - 3.30pm	Venue	Nadder Centre, Tisbury
Present	Cllr George Jeans (Chair, Wiltshire Councillor), Cllr Tony Deane (Wiltshire Councillor), Cllr Bridget Wayman (Wiltshire Councillor), Michael Neal (Tisbury/Police Volunteer), Richard Platts (West Tisbury), David Childs (Sutton Mandeville), Frank Freeman (Hindon), Darren Nixon (Dorset and Wiltshire Fire & Rescue Service), Clare Churchill (Berwick St John, Burcombe, Compton Chamberlayne, Dinton, Donhead St Mary, Fovant, Quidhampton), Roy Sims (Mere), Insp Pete Sparrow (Wiltshire Police), PC Matt Holland (Wiltshire Police), Richard Mitchell (Tollard Royal), Sally Armitage (Netherhampton PC)				
Apologies	Bev Ford (Sedgehill & Semley), Roger Little (West Tisbury), Sandra Harry (Tisbury/Donhead St Andrew), Peter Edge (Wilton), A/Insp Gill Hughes (Wiltshire Police)				
Agenda Items					
1	Welcome and Introductions/Apologies				
2	Background to formation of SWWCSP				
3	Draft terms of reference				
4	Timing and location of meetings				
5	Updates from services				
6	Future topics for consideration				
7	Open session (Parish questions)				
8	AOB				
Decisions/Actions					
1	Cllr Jeans chaired the meeting.				
2	<p>Steve advised creation of new group followed the dissolution of Tisbury Community Safety Partnership.</p> <p>South West Wiltshire Area Board covers three community areas so new group will cover Mere, Tisbury and Wilton areas.</p> <p>Feedback from parishes was that they would like opportunity to ask questions at a local level, Area Board has presentations from inspectors.</p>				
3	<p>Draft circulated to those at the meeting.</p> <p>Changes suggested:</p> <p>Page 2, remove repetition in section 3.</p> <p>Now Community Policing Team, not NPT.</p> <p>Mike suggested adding Neighbourhood Watch to membership list</p> <p>ACTION - Steve to contact co-ordinators (link with Mike).</p> <p>Frank and George requested that a statement be included that there will be a regular agenda item to put priorities forward for local police teams.</p>				

	Terms of reference agreed by those present.
4	<p>George proposed next meeting to be held at 6pm at Nadder Centre. Date to be confirmed.</p> <p>ACTION – Steve to confirm date of next meeting.</p>
5	<p>Matt Holland gave update from Police:</p> <p>Current priorities – beauty spot thefts, Dinton National Trust car park for example. Also Broad Chalke and other walking areas. Couple of recent arrests, prominent crime family associated with those offences. They have been charged and remanded for conspiracy to commit those offences, over 100 committed. Encourage the message to be spread not to leave bags, phones, wallets, purses etc. in vehicles.</p> <p>Rural poaching/crime, driveways traditionally attractive to poachers and night time criminals. Regularly liaise with Dorset/Hampshire Police.</p> <p>Youth element in Wilton managed to get hold of fireworks which has been causing a problem, lots of seizures recently. People who were caught were very young, situation dealt with by talking to parents.</p> <p>Tony asked whether there was an issue with delivery vans being followed; Matt reported not a problem aware of.</p> <p>Richard asked re. reporting crime, bad service received and advised not worth reporting. Matt advised this should be fed back to Community Co-ordinator (Amy Hardman). Pete gave details from police log of what had happened with call.</p> <p>Richard also raised a concern from an instance where he tried to report a dangerous car, was told not a 999 call. Pete advised 40 new officers being trained, some will come to the Southern area. Will make a big difference to the way resources can be deployed.</p> <p>Richard asked about special constables. Pete advised aim to have 500 specials by end of next year, started with 140. Matt advised he expected PCSOs in his area to have regular consultations. By having local priorities the Police can also use other resources (not just police officers) to assist. Pete advised two drones now in operation, fantastic tool that trained specials can use.</p> <p>Darren Nixon gave update from Fire & Rescue Service:</p> <p>Darren is District commander, covers Warminster, Mere and Tisbury. Jason Moncrieff covers Wilton and Salisbury. Been in post since April. Combined with Dorset in 2016.</p> <p>David asked about recruiting of volunteers. Darren advised the Service is looking at piloting new system that will change way people are paid. Been successful in trial areas, makes it more appealing to individuals. Takes about a year to be fully trained, causes issues. Struggling to keep fire engines available at weekends especially, trying to address issue.</p>

	<p>Roy asked re. first responders, fire service no longer doing? Darren advised coming back, in process of preparing. Issues with agreements with SWAST. Will no longer be responding in fire engines, will use cars. Staff getting appropriate training, PPE etc.</p> <p>Tony asked whether fire engines required for every incident. Darren advised standard set of kit on fire engines. Certain specialist vehicles strategically located for specific responses.</p> <p>Steve gave update for Wiltshire Council:</p> <p>Three priorities from 'Our Community Matters' event in November 2016 were protecting the vulnerable, highway safety and alcohol and drug abuse.</p> <p>Funding for a community speed indicator device scheme was agreed by the Area Board on 31 May 2017. The Area Board will match fund the purchase of new SIDs for parishes who want to run a local scheme. Frank Freeman from Hindon Parish Council will lead meeting on Friday 23 June 2017 to explain how it has worked there. Clare advised her parishes have £10million liability cover as standard for volunteers aged 16-70.</p> <p>Safe and Well visit to be promoted at next Area Board meeting. Darren offered follow-up at CSP if required.</p> <p>Tony asked about drug problem. Steve advised Health and Wellbeing Group have been investigating issue in Wilton community area, which had proportionally the highest number of admissions to hospital as a result of alcohol in Wiltshire. Further research shows this may be due to a few repeat clients.</p>
6	<p>Steve shared list of suggestions; littering/fly-tipping, waste carrier licence, burning of rubbish, neighbourhood watch, theft of power tools, CCTV, Safe and Well checks, speeding, HGVs, first responders/first aid, ambulance service.</p> <p>Clare asked about regular community litter picking, she is having to put in personal waste. Waste collectors won't pick up. Tony suggested putting in public bins, Clare advised constantly full. George advised his understanding was that parishes need to pay for disposal. David reported similar problem, phoned Council to advise that extra rubbish due to litter pick.</p> <p>ACTION - Bridget to follow up on process for regular community litter picking and provide feedback.</p> <p>ACTION – Steve to send out circular re. cost of litter collection in Wiltshire (£2.5 million).</p> <p>ACTION – Steve to explore with Area Board members re. response to fly-tipping.</p> <p>Pete advised Salisbury CC cameras to be turned back on soon, will include Wilton town.</p>
7	Covered under point 5.

	David asked what the Police response was to speeding in light of SID scheme. Pete advised not many speed checks now done, encourage Community Speed Watch. Targeted enforcement does result from this. Utilise specials alongside Community Speed Watch.
8	Richard and Frank raised concerns about speeding. George suggested bringing issue back to next meeting to look at specific areas. George suggested having a regular time/date for meetings. It was agreed that future meetings should start at 6pm and will be held at the Nadder Centre.
Recommendations to Area Board	
1.	Agree the revised terms of reference for the group.

South West Wiltshire Community Safety Partnership Terms of Reference June 2017

1. Purpose

Definition of the Community Safety Partnership

The Community Safety Partnership (CSP) is a sub group of South West Wiltshire Area Board. It represents a wide range of community stakeholders who work in partnership to address community safety priorities across the community areas. It will provide stakeholders with an opportunity to have direct liaison with operational officers in their area.

The CSP will identify local needs, priorities and outcomes and make recommendations to the Area Board on how these should be addressed. By focusing on local concerns this will improve community safety, reassurance and reduce crime and disorder.

2. Membership

The CSP may include representatives of:

- Members of the Community Area Board
- Residents
- Representative from Local Authority
- Community Policing Team
- Fire and Rescue Service
- Health organisations
- Town and Parish Councils
- Business Community
- Neighbourhood Watch
- Community and voluntary organisations and groups

Representatives should act as a conduit between their organisations and the CSP by putting forward the views of the body they represent and providing feedback to its members regarding the work of the CSP. The group members will also need to be mindful of the needs of the community area as a whole when making their recommendations, as not all councils and groups can be represented on the CSP.

The group will normally be chaired by a Wiltshire Councillor.

Membership of the CSP will cease when a member ceases to hold the stated office as when first appointed.

Roles of all members of the CSP

All members will be required to:

- Take an active part in the development of the CSP and its aims.
- Ensure that their organisation is represented by a person of appropriate experience/competency (or his/her appointed deputy) who has full authority within the relevant organisation to speak on behalf of the organisation and contribute fully to all discussions.
- Take responsibility for sharing information with the CSP relevant to their organisation/ stakeholders/sector.
- Be open and honest and work collaboratively.
- Work to promote equality and non-discriminatory practices in all aspects of the CSP's activities.
- Respect all members of the CSP and invited representatives.

3. Structure and operation

The CSP may invite representatives from local organisations to its meetings to give technical advice or to share pertinent local knowledge on projects in the area.

Recommendations to the Area Board will usually be reached by consensus but if necessary these can be agreed by a show of hands by those representatives present at the meeting.

It should be noted that Community Safety Group is not a constitutional or decision making body and hence proceedings will not be minuted by Democratic Services.

Responsibility for agenda and summary of actions to be rotated amongst the officers. Each meeting will include an agenda item to review policing priorities in each of the three community areas.

The frequency, location and format of CSP activities should be determined locally, however it is recommended that the group meets at least four times per year.

4. Media Relations

Members of the CSP may not issue media statements on behalf of the Community Area Board. Any media statements about the work of the CSP should be agreed with between the Chairperson of the CSP and the Chairperson of the Area Board.

5. Review

These terms of reference are subject to change and may be reviewed by the Area Board on an annual basis.

Report to	South West Wiltshire Area Board
Date of Meeting	26/07/2017
Title of Report	Community Area Grant funding

Purpose of the report:

To consider the applications for funding listed below

Applicant	Amount requested
Applicant: Mere Parish Council Project Title: Mere Town Clock - auto regulator View full application	£2252.00

1. Background

Area Boards have authority to approve Area Grants under powers delegated to them. Under the Scheme of Delegation Area Boards must adhere to the [Area Board Grants Guidance](#)

[The funding criteria and application forms](#) are available on the council's website.

2. Main Considerations

2.1. Councillors will need to be satisfied that funding awarded in the 2017/2018 year is made to projects that can realistically proceed within a year of it being awarded.

2.2. Councillors must ensure that the distribution of funding is in accordance with the Scheme of Delegation to Area Boards.

2.3. Councillors will need to be satisfied that the applications meet the Community Area Board grants criteria.

3. Environmental & Community Implications

Grant Funding will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent of which will be dependent upon the individual project.

4. Financial Implications

Financial provision had been made to cover this expenditure.

5. Legal Implications

There are no specific legal implications related to this report.

6. Human Resources Implications

There are no specific human resources implications related to this report.

7. Equality and Inclusion Implications

Community Area Boards must fully consider the equality impacts of their decisions in order to meet the Council's Public Sector Equality Duty.

Community Area Grants will give local community and voluntary groups, Town and Parish Council's equal opportunity to receive funding towards community based projects and schemes, where they meet the funding criteria.

8. Safeguarding Implications

The Area Board has ensured that the necessary policies and procedures are in place to safeguard children, young people and vulnerable adults.

9. Applications for consideration

Application ID	Applicant	Project Proposal	Requested
2445	Mere Parish Council	Mere Town Clock - auto regulator	£2252.00
<p>Project Description: The clock in Mere Clock Tower currently needs constant adjustments due to temperature and humidity fluctuations and is nearly always showing the wrong time. The Clock Tower is Grade II Listed and it is therefore necessary to keep the clock mechanism in place. Clock experts have advised us that we need to install an auto regulator and then the clock will keep perfect time. We will also have to install an electricity supply point for the regulator.</p> <p>Input from Community Engagement Manager: The applicant reports that local people and businesses will benefit from having a good-looking clock tower in the centre of town, on which the Town Council have spent a large amount of precept money, but it must have a clock which presents the correct time.</p> <p>This is a capital project. The applicant has not committed to paying 50% of the project cost, offering a £500 contribution from the Town Council. However, the applicant reports that £15,500 was spent in refurbishing the clock tower during the 2015/16 financial year. Mere Town Council have started to allocate funds for future maintenance but do not have sufficient resources to carry out the work to the clock at this stage.</p>			
<p>Proposal That the Area Board determines the application.</p>			

No unpublished documents have been relied upon in the preparation of this report

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